

Employee

Name: _____

Total # of client hours this pay period:

Year: 2022 (Do not include admin. or travel time here)

CREATIVE BEHAVIORAL CONSULTANTS, INC. - TIMESHEET

Fax to: (818) 660-1102 or email to: time@cbc-autism.com

Client Initials:

DATE	Time From:	Time To:	TOTAL	Parent Initials
TOTAL				

Client Initials:

DATE	Time From:	Time To:	TOTAL	Parent Initials
TOTAL				

Client Initials:

DATE	Time From:	Time To:	TOTAL	Parent Initials
TOTAL				

Client Initials:

DATE	Time From:	Time To:	TOTAL	Parent Initials
TOTAL				

Client Initials:

DATE	Time From:	Time To:	TOTAL	Parent Initials
TOTAL				

Travel Time Between Clients or Admin			If Admin Check Here	Admin or Travel Time
Date	From	To Client		
			(X)	
TOTAL				

I hereby attest that the time, hours and other information recorded on this document accurately and fully identify all the time that I have worked and expenses that I have incurred during this pay period. I further acknowledge that I have taken all meal periods and rest periods to which I am entitled under the law during this pay period. I further acknowledge I have taken one, ten (10) minute rest period for every four (4) hours of work or major fraction thereof, and one duty-free meal period of thirty (30) minutes whenever I worked five (5) or more hours (unless I have signed a waiver). I further acknowledge that I have not violated any policy of the employer during the pay period, including, but not limited to, the employer's policy against working unauthorized overtime or off-the-clock hours. I am signing this document of my own free will and understand this document completely. I understand that I am not required to sign this document as a condition of my future employment and that signing this document, or refusing to sign this document will have no impact or effect on my employment at the Company. I declare under penalty of perjury within the State of California that the foregoing is true and correct.

Employee Signature: _____ Date: _____ Executive Director Signature: _____